TOONGABBIE CHRISTIAN SCHOOL

1981 - 2017

PRINCIPAL
Dr Johan Griesel PhD Education Management, M Ed, B Ed, B Econ Ed

ASSISTANT PRINCIPAL - PRIMARY
Mrs Nicole Smith B Teach (Early Childhood), Grad Dip Theology

ASSISTANT PRINCIPAL - SECONDARY
Mr Richard Warren M Ed, BA, B Ed, Dip Teach

BUSINESS MANAGER
Mrs Lily Ng JP, BCom, FCPA, ACIS

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TCS is a ministry of Toongabbie Baptist Church
TCS is a member of Christian Schools Australia

OUR MOTTO
Grow up into Christ

OUR AIM
“...speaking the truth in love, grow up in all things into Him... who is the head, even Christ.”
[Ephesians 4:15]

OUR MISSION
To be a caring Christian community that supports families by providing a quality Christ-centred education which develops the whole person for life and eternity.
Toongabbie Christian School (TCS) is a Kindergarten – Year 12 co-educational day school located in the western suburbs of Sydney. The School is located ten minutes’ walk from Toongabbie station and is serviced by public route buses. The School commenced in 1981 as a ministry of Toongabbie Baptist Church. The School’s mission statement is to be a caring Christian community that supports families by providing a quality Christ-centred education which develops the whole person for life and eternity. The School is a Christ-centred learning community where children are given opportunities to grow in their understanding of what it means to live as a Christian in the 21st century. The School has a reputation as a safe and caring Christian environment where students are encouraged to learn and reach their potential working with committed Christian staff. TCS enrols students from a wide range of socio-economic, cultural and protestant denominational backgrounds. Both staff and families are required to provide a reference from the pastor of the Christian church they currently attending. The School seeks to work in partnership with parents for the Christian education of their children.

TCS offers the BOSTES curriculum, taught from a Christian perspective. There is the opportunity for students to study a wide range of subjects to Extension levels at the HSC. The School is divided into six mini schools with a Head of Stage responsible for the pastoral care and oversight of students in each stage. The School aims to have three classes per year in Primary and four classes per year in Secondary. To assist with the wide range of student abilities there are programs for Gifted & Talented, acceleration, remedial and EALD students. The School has a strong academic record with the results on NAPLAN, the Higher School Certificate and the number of University places offered either equal to or ahead of the State averages. Students’ work has been shortlisted or selected for showcase in ARTEXPRESS, ENCORE, OnSTAGE and DESIGNTech.

The School conducts a strong curricular and co-curricular program including participation in academic competitions, excursions, a Year 5-11 camping program, concert bands program, Primary and Secondary choirs, a chess club and a Missions program with local and overseas trips (Samoa, Uganda and Germany). Students can also learn a musical instrument as part of the School’s musical tuition program. TCS has a proud sporting tradition and regularly competes with success against other schools and at State level.

The School employs a School Counsellor and a Psychologist as part of the overall student welfare program and a Teacher/Chaplain to oversee the Christian student leadership program. The School Library is open from 8am to 4pm to provide students with opportunities for homework, research and reading for enjoyment before and after school. TCS operates a Canteen and an Out Of School Hours care centre.

The school is located in Toongabbie, which is 26 kilometres from Sydney City and 5 kilometres from Parramatta City. The school is 10-15 minutes walk from Toongabbie Railway Station and two local bus companies run buses to the school.

Facilities include a Multi Purpose Centre (auditorium with mezzanine/lecture area), Physics, Chemistry and Biology Laboratories, Computer Rooms, Music Rooms, Band Rooms, a Theatre, Creative Arts Rooms, Technics Rooms, Textiles and Design Room, Food Technology Room and a well resourced Library.

The school is a day school, 8:25am-3:00pm (Years 7-10) and 8:25am-4:00pm (Years 11 & 12).

The school is fully registered and accredited with the NSW Board of Studies and, as a result, offers courses leading to the award of the Record of School Achievement (RoSA) (at the end of Year 10) and Higher School Certificate (at the end of Year 12).

Toongabbie Christian School is a member of Christian Schools Australia.
Christ's Atonement for the Sin of Man
We believe in order to redeem people from the guilt, penalty and power of sin; Jesus Christ became human and died a sacrificial death as our representative substitute. By His resurrection, God's acceptance of His atoning death was demonstrated. This atonement is sufficient for the whole world, but effective only in those who received it. The sinner is justified and reconciled to God, not through any personal merit, but solely on the basis of God's gracious gift of salvation in Jesus Christ received through faith.

The Work of the Holy Spirit in Salvation
We believe the ministry of the Holy Spirit is necessary for the acceptance of God's provision of salvation. The Holy Spirit convinces sinners of their sinfulness, leads them to personal faith in Jesus Christ as Lord and Saviour and so brings them to spiritual birth as God's children and to fellowship in Christ. Working within the life of believers the Holy Spirit makes real the presence of Christ, witnesses to their relationship with God, leads into all truth, bestows gifts for effective services and produces graces for holy living.

The Nature and Unity of the Godhead
We believe there is one God who is eternal personal Spirit. He is infinite in power, wisdom, holiness and love. God is Triune in essential being and revealed to us as Father, Son and Holy Spirit, and who of His own sovereign will created the heavens, the earth and all that is contained within the universe.

The Deity and Humanity of Christ
We believe that Jesus Christ as the second Person of the Godhead is eternally one with God the Father of whose person and glory Jesus is the accurate expression. To become human He was conceived of the Holy Spirit and born of the virgin Mary, so that two whole and perfect natures, the nature of God and human nature, were united in one Person; truly God and truly human.

The Holy Spirit
We believe that the Holy Spirit is the third Person of the Trinity is eternally one with the Father and the Son yet He is sent by Them to achieve the divine purpose in the world and the church.

The Divine Inspiration of the Scriptures
We believe that the Scriptures, consisting of the sixty-six books of the Old and New Testaments, are the infallible Word of God. They were written by holy people of God inspired by the Holy Spirit and have supreme authority in all matters of faith and conduct.

The Sinfulness of People
We believe that people were made in the image of God and for fellowship with God. By transgression of God's command humankind fell from fellowship with God and their nature was corrupted. As a consequence all people are spiritually dead under Satan's dominion and control and subject to God's wrath and condemnation. Therefore, apart from God's grace, people are helpless and hopeless.

* The Baptism of Believers only by Immersion
We believe that Baptism is an ordinance of the Lord Jesus Christ. It is a public declaration of a person's faith in Jesus Christ as Lord and Saviour. In accordance with New Testament Scripture it should be administered only by total immersion, which symbolises the believer's identification with Christ in death, burial and resurrection, the remission of sins and the believer's dedication to God to live and walk in newness of life.

* The Communion
We believe that the Lord's Supper is an ordinance of the Lord Jesus Christ instituted by Him to be celebrated with the elements of bread and wine by believers in Christ until the end of the age. It commemorates and declares our thanks for the Lord's substitutionary death. The celebration of the ordinance expresses our fellowship with and in the Lord Jesus Christ as members of the Body of which He is the Head.

The Return of the Lord Jesus Christ
We believe at the end of this age, according to His promise, Jesus Christ will return personally and visibly in His glory to the earth. The full consummation of the Kingdom of God awaits His return.

The Resurrection of the Dead
We believe at the end of the age, there is to be a resurrection both of the righteous and the unrighteous. After death the bodies return to dust, but their spirits return immediately to God – the righteous to be with Him and the unrighteous to be reserved for the judgment.

Rewards and Punishments in a Future State
We believe God has appointed a day of final judgment for the world. At that time Jesus Christ will judge every person and each will receive reward or punishment according to their deeds. Those judged righteous, in their resurrected and glorified bodies, will receive their reward and will dwell forever in Heaven with the Lord. The unrighteous will be consigned to Hell, the place of everlasting punishment.

* Variations to these clauses will be accepted to allow for different convictions about these two beliefs.
TOONGABBIE CHRISTIAN SCHOOL is a ministry to primarily Christian families. We believe that it is parents who are given the responsibility of raising their children but in so doing they enlist the support of Christian educational institutions to assist them in this task. TCS reflects the values and beliefs that the Christian home promotes. The School is a Christ-centred learning community where teachers and families serve together in partnership to assist students to grow up into Christ. TCS seeks to provide a high quality Christian education that reflects the biblical worldview and the way of life that it inspires which is consistent with our mission statement.

"To be a caring Christian community that supports families by providing a quality Christ-centred education which develops the whole person for life and eternity.”

Enrolment is available to students who meet the criteria that they have at least one parent who is a Christian and part of a local Church, or, in exceptional circumstances, where only the child shows a Christian commitment. Children who have special learning needs or a physical disability will be accepted for enrolment providing they meet the criteria for enrolment, and do not cause unjustifiable hardship for the school community. Parents are required to disclose these details during the application process and provide all necessary documentation and recent professional reports at their own cost. The School will use this additional information to outline what it can realistically provide in each case. For enrolment to proceed to interview, families must indicate their support of the stated purpose of the School, its ethos and policies by signing the Conditions of Enrolment, the Privacy Notice, the Cybersafety Use Agreement and the school Statement of Faith.

In keeping within this framework, the following categories show the priority order in which we accept students:

**PRIMARY ENROLMENTS**

1. Siblings of children already enrolled in the School.
2. Children of established families of Toongabbie Baptist Church.
3. Children transferring from other Christian schools (based on our criteria).
4. Children involved in the life of Toongabbie Baptist Church
5. Children with at least one parent actively involved in a Protestant church other than TBC.
6. Other children, at the Principal’s discretion. (Board to be notified).

**SECONDARY ENROLMENTS**

1. Children from our Primary Department.
2. Siblings of children already enrolled in the School.
3. Children of established families of Toongabbie Baptist Church.
4. Children transferring from other Christian schools (based on our criteria).
5. Children involved in the life of Toongabbie Baptist Church
6. Children with at least one parent involved in a Protestant church other than TBC.
7. Other children, at the Principal’s discretion. (Board to be notified).

A review of the Enrolment Policy commenced in 2015 will be implemented in 2016.

**KINDERGARTEN STARTING AGE**

As a general rule, prospective students enrolling in Kindergarten must turn five years old on or before 30 April in the year of commencement. Individual cases, where parents would like consideration to enrol a child at a younger age, will be considered at the discretion of the Principal.
CONDITIONS OF ENROLMENT

Enrolment at Toongabbie Christian School is subject to the following terms and conditions.

1. That the parents/carers will agree to allow the child to participate fully in the life and program of the School, including activities that reflect the school’s Christian emphasis.

2. That the parents/carers undertake to provide the child with the correct uniform approved by the School, and to ensure that the child is always sent to School neatly and modestly dressed in the required uniform.

3. That the parents/carers undertake to provide the child with all necessary text books and other equipment of a personal nature that may be required to enable the child to benefit from the education offered.

4. That the parent agrees to support the child and measures taken by the School to assist the child to meet the academic and attendance requirements of the NSW BOSTES and those of other providers at which they are enrolled.

5. That the parents/carers accept the right of the School to employ such discipline as it seems wise and expedient for the child, and agree to uphold in every way possible the School’s authority and right to administer appropriate discipline in accordance with the policies of the School.

6. That all fees are payable in advance by the tenth day of each term. In cases where this requirement would cause hardship, parents must make contact with the school Business Manager before the due date, to enable alternative arrangements to be approved. Failure to do so may result in your child not being allowed to enter a new term.

7. That the parents/carers will give at least one term’s notice of termination of enrolment in writing and failure to do so will result in a liability to pay half of one term’s standard fees.

8. That a bond be paid by the due date, by each family whose children are accepted for enrolment. The bond will be refunded after the last child leaves the School provided all outstanding liabilities and Condition 7 have been met by the parents/carers.

9. The child agrees to exhibit appropriate standards of behaviour as outlined in the Student Handbook and School policies and to refrain from involvement in any other activity that brings the name of the School into disrepute. This will include but is not limited to the following: dress; speech and behaviour; use of tobacco and alcohol; possession, use or supply of harmful drugs or prohibited substances; use/misuse of the internet; use/misuse of mobile phones or a variety of technology; bullying/cyberbullying; pornography; possession and use of weapons; inappropriate student relationships and any illegal activity.

10. That the parents/carers will support the Christian ethos of the School so that the child will be given every opportunity to grow up into Christ.

11. The parents/carers agree to supply at their own cost:
    • copies of any Court Orders regarding parenting/fee arrangements; or
    • AVO’s relevant to the child or family; or
    • copies of health professional and other specialist reports pertaining to medical and/or learning disorders concerning their child.

12. That the School may suspend or terminate enrolment at its discretion for failure to comply with these conditions or other serious breaches of the School’s rules and policies.

*Parents agree not to make alcohol freely available at any 18th birthday party or other celebrations while their child is enrolled at TCS as this would be a breach of their enrolment conditions.
ENROLMENT DOCUMENTS REQUIRED

- One Enrolment Application form for each child (including Enrolment Application Fee).
- Parents/Guardians: It is important for you to disclose any known disability. In doing so this will assist the School to adequately prepare for your child’s education.
- One Pastor’s Reference for each family.
- A copy of each child’s Birth Certificate or Passport.
- A copy of any current visa.
- A copy of the student’s latest school report, if applicable.
- A copy of the student’s latest NAPLAN report.
- Prior to enrolment we require a copy of the child’s Immunisation Certificate.
- A signed Cybersafety Use Agreement form for each child.

INTERVIEWS

- On receipt of (all) these documents, each family is contacted in order to organise an interview date/time with the Principal.
- Interviews are held approximately each fortnight, over an afternoon and evening, although morning interviews are available on some days. Interviews usually take 30-45 minutes.
- If possible, please bring your children to the interview: the Principal prefers to meet each child for whom an application is made.

LETTER OF OFFER / ACCEPTANCE

Following the interview, parents will be advised, either -

- Students meet the enrolment criteria, a position is available, and an offer of enrolment made for the grade / year applied for.
  - These families are asked to sign an Acceptance Form, and to pay an Enrolment Acceptance Fee of $800 within approximately 3-4 weeks of the letter of offer. That amount is non-refundable and is deducted from the child’s first term fees.
  - A Bond of $850* per family is also required, and this is due in November for new year commencement, or just prior to the day of commencement if starting mid-year. The Bond amount is refunded at the end of the last child’s schooling, providing there are no outstanding payments. (*Bond = half one term’s fees)
- Students meet the enrolment criteria but at the time of interview there is no position available in the grade / year applied for. Students are then placed in a “waiting pool”, and offered places as soon as they become available.
- Students do not meet the enrolment criteria and are advised in writing that they will be not offered a position.

SCREENING INTERVIEWS

- KINDERGARTEN CHILDREN
Children who have been offered a place in Kindergarten are invited to a Screening Interview in August/September prior to commencement. Parents and child meet with the Head of Stage 1 & Early Stage 1, who spends about 20 minutes with the child, going through some simple exercises.

- STUDENTS IN YEARS 1-6
These students are invited to an interview with the Assistant Principal, prior to commencement at TCS. This interview and tour of the school takes about 30 minutes, and gives the Assistant Principal the opportunity to get to know the child, and determine the best class placement for them. Following the time spent with the child, the Assistant Principal also spends some time with the parent.

- STUDENTS IN YEARS 7-12
These students are invited to an interview with their Head of Stage, prior to commencement at TCS. This interview and tour of the school takes about 30 minutes. During this time, subjects/electives are chosen and issues relevant to Secondary students are discussed.

COMMENCEMENT

Parents are notified about the date and time of commencement, and given details about uniform shop opening dates, textbook or other requirements, and a Primary or Secondary Information Booklet.

LATE ENROLMENTS

Please note that the enrolment process is the same for families who submit their applications during school vacation periods. Students cannot commence until all documents have been provided, families have had their interview with the Principal, and students have had their pre-commencement interview with their Head of Stage/Assistant Principal. Due to the possible unavailability of staff during the vacation period, students may not be able to commence on the first day/s of the new school term.
SECONDARY FACILITIES

There are 4 Science Labs (L1, L2, L3 and L4), 4 Computer Labs, 2 Visual Art Rooms, 2 Music Rooms, 4 Music Practice Rooms, a Food Technology Room, a 3 Technics Rooms, a Textiles Room and a Drama Room (The Theatre) at TCS.

There are also general purpose classrooms, as well as withdrawal rooms for small group work, EALD and student support.

Secondary students have access to the Canteen, Library, the oval and basketball court.

YEARS 7 & 8*

- English
- Mathematics
- Science
- Personal Development, Health & Physical Exercise (PDHPE)
- Creative Arts
- Biblical Studies
- History
- Geography
- German
- Technology & Applied Studies

*Students study all these subjects in Years 7 & 8

YEARS 9 & 10*

Compulsory -
- English
- Mathematics
- Science
- History
- Geography
- PDHPE
- Biblical Studies

Electives -
- Computing Skills
- Advanced PE
- Applied Technology Subjects
- Christian Leadership
- Commerce
- Dance
- Desktop Publishing
- Drama
- Food Services & Catering
- Food Technology
- German

YEARS 11 & 12*

Compulsory —
- Standard English
- Advanced English
- Extension English (Years 11 & 12)
- Extension English (Year 12)
- Studies of Religion (Students at TCS study either Studies of Religion or Introduction to Biblical Theology in Year 11)

Electives -
- General Mathematics
- Mathematics
- Mathematics Extension 1
- Mathematics Extension 2
- Biology
- Chemistry
- Physics
- Senior Science
- German Beginners
- Modern History
- Ancient History
- Extension History
- Community & Family Studies (CAFS)
- Design & Technology
- Drama
- Economics
- Engineering Studies
- Geography
- Industrial Technology
- Information Processes & Technology
- Legal Studies
- Music 1
- PD / Health / PE
- Software Design & Development
- Sports, Lifestyle & Recreation (SLR)
- Visual Arts

*Students study English and Studies of Religion or Introduction to Biblical Theology plus up to 5 elective subjects in Years 11 & 12.

FOR MORE INFORMATION -

There are parent and subject / course handbooks for each stage:

- Stage 4 (Years 7 & 8)
- Stage 5 (Years 9 & 10)
- Stage 6 (Years 11 & 12)

Please note that subjects change each year.
### APPLICATION FEE

$50 per family

### ENROLMENT DEPOSIT

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<tr>
<th>Type</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Family</td>
<td>$800</td>
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<tr>
<td>Sibling (enrolled at a later date):</td>
<td>$400</td>
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Paid on acceptance of the offer of enrolment, and deducted from the first term’s fees.

This deposit is non-refundable if the child is withdrawn prior to commencement date.

### BOND

<table>
<thead>
<tr>
<th>Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family</td>
<td>$850</td>
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</tbody>
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This amount is paid prior to commencement and is returned at the end of the last child’s enrolment, provided all fees and expenses have been paid.

### LATE PAYMENT FEE

$50 per term per family unless a special payment plan has been arranged with Business MANAGER.

<table>
<thead>
<tr>
<th>1 Child</th>
<th>ANNUAL 1 payment, due 1 March 2017</th>
<th>TERM 4 payments, due Week 2 each Term</th>
<th>MONTH 10 payments, from Feb-Nov</th>
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<tbody>
<tr>
<td>1 Primary</td>
<td>6,680</td>
<td>1,670</td>
<td>668</td>
</tr>
<tr>
<td>1 Secondary</td>
<td>7,040</td>
<td>1,760</td>
<td>704</td>
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<td>2 Children</td>
<td></td>
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<tr>
<td>2 Primary</td>
<td>10,400</td>
<td>2,600</td>
<td>1,040</td>
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<td>1 Primary + 1 Secondary</td>
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<td>2,690</td>
<td>1,076</td>
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<tr>
<td>3 Children</td>
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<td></td>
</tr>
<tr>
<td>3 Primary</td>
<td>12,480</td>
<td>3,120</td>
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<tr>
<td>3 Secondary</td>
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<td>4 Children</td>
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<td>4 Primary</td>
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<td>4 Secondary</td>
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<td>5 or More Children</td>
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<tr>
<td>Per Additional Primary Child</td>
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<td>24</td>
</tr>
<tr>
<td>Per Additional Secondary Child</td>
<td>600</td>
<td>150</td>
<td>60</td>
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