



## POSITION VACANT COLLEGE COUNSELLOR

Toongabbie Christian College is a Kindergarten to Year 12 co-educational College in the western suburbs of Sydney. The College is a ministry of Toongabbie Baptist Church. Our purpose is to function as a Christian community in supporting families by providing quality education to develop the whole person in a Christ-centred, caring environment for life and eternity.

Toongabbie Christian College seeks to appoint a College Counsellor that:

- Maintain a commitment to a faithful walk with the Lord Jesus Christ
- Demonstrate ongoing commitment to the College's Purpose and Purpose statements
- Commit to a growing understanding of the place of education, teaching and learning from a Biblical Worldview
- Set an example to students, staff and parents in matters of faith and conduct

### The Role

- This is a part time (0.8 FTE) contract position
- Remuneration: In accordance with CSA General Staff MEA 2017-2019:
  - Level 5 Step Graduate 1:  $\$63,158 \times 0.8 = \$50,526$
  - Level 5 Step Graduate 2:  $\$66,434 \times 0.8 = \$53,147$
  - Level 5 Step Graduate 3:  $\$70,042 \times 0.8 = \$56,033$
  - Level 5 Step Graduate 4:  $\$73,655 \times 0.8 = \$58,924$
  - Level 5 Step 1:  $\$78,212 \times 0.8 = \$62,569$
  - Level 5 Step 2:  $\$80,472 \times 0.8 = \$64,377$
  - Level 5 Step 3:  $\$81,869 \times 0.8 = \$65,495$
  - Rates are effective from the first full pay period on or after 1 February 2019
- This is a 48 week position (could be averaged over 52 weeks upon request).
- Attendance at your workplace is not required during non-term time except for the two Professional Development weeks in January and July, which are compulsory.
- The position attracts 4 weeks Annual Leave Loading of 17.5%.
- Annual leave to be taken during non-term time.
- If you agree to attend a College camp (maximum 2 camps) that requires an overnight stay you will receive an in lieu day to use at your discretion, with approval of your Line Manager.
- Supervision is to be arranged in consultation with the Line Manager (College Psychologist). The minimum supervision requirement will be permitted with a cap of \$150 per session. If specialised supervision is requested, and incurs a cost above the capped amount, the Line Manager will need to provide approval. If possible, supervision is to be taken in a time that minimises disruption during term time.
- Employee responsible for own professional fees.
- If attendance is required at an evening event, the Line Manager must provide approval. Ideally, this will be limited to four evenings per calendar year. Any variance to this can be discussed with the Line Manager.
- Please see the **College Counsellor Job Description** for specific responsibilities and requirements for this role.

**Application documentation must include:**

- Completed and signed Toongabbie Christian College General Staff Employment Application form, available at [www.tcc.nsw.edu.au](http://www.tcc.nsw.edu.au)
- Full CV to demonstrate suitability for the position, including qualifications, relevant experience, current position responsibilities and employment history
- Certified copies of qualifications/documentation
- Current Working With Children Check for paid employment or an ability to obtain such a check
- Evidence of a First Aid credential or a commitment to obtain such a credential by the commencement date

**Selection Criteria**

- Applicants will be required to have relevant qualifications in relation to this role
- Ability to work with students, staff, parents/carers
- Provide counselling services applicable to a K-12 education setting
- Commitment to Christian education and the Biblical Worldview of the College

**Application process**

- Complete Toongabbie Christian College General Staff Application Form
- Submit application via email only - [principal@tcc.nsw.edu.au](mailto:principal@tcc.nsw.edu.au)
- Indicate in subject line the following: **Application: College Psychologist**
- Specific enquiries regarding this position may be addressed to Mrs Lynley Yeo at [lyeo@tcc.nsw.edu.au](mailto:lyeo@tcc.nsw.edu.au)
- Applications close at 1:00pm AEST on Thursday 17 January 2019. Short-listed candidates to be informed by 18 January 2019.
- Interviews with short-listed candidates will take place between Monday 21 January and Friday 25 January 2019 from 2:00pm.

**Commencement date**

- Commencement date – Tuesday 29 January 2019 (negotiable)

The College reserves the right not to fill the position.

Only applicants with the right to work in Australia may apply for this position.

Toongabbie Christian College is a Child Safe employer